

1/3

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: **M J SANDOGLLO**

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

23.2.17 - 2.5.17

FOR ALLOWANCES FOR THE MONTH OF:

PERIOD COVERED BY CLAIM		PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO				PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
23.2.17	14.00 - 16.00	TH	waterway project board	R O'Keefe	10	
23.2.17	18.45 - 21.30	Guildhall	Cabinet		28	
24.2.17	14.00 - 15.00	TH	Braywide DM Mtg	K Mist	10	
24.2.17	10.00 - 13.00	TH	Grants Panel		10	
28.2.17	10.00 - 11.30	TH	Nicholson's Car for 1/2 Mts	R O'Keefe	10	
2.3.17	17.00 - 18.30	TH	Cabinet Briefing		10	
9.3.17	14.30 - 15.30	TH	AFC Kennedy Mtg	A. Alexander	10	
10.3.17	10.00 - 11.30	TH	Grants Panel		10	
13.3.17	17.00 - 18.30	Bisram School	Bisram IGB	C Haines	5	
14.3.17	13.00 - 14.30	TH	Optalis Board Rep Mtg	A. Alexander	10	
14.3.17	18.30 - 19.30	TH	Employment Panel		10	
15.3.17	20.00 - 21.30	TH	Corp Svcs Oes Panel		10	
SUB TOTAL					94	133

Less any amount claimed/received from any other Authority/Body.

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

TOTALS CLAIMED

(N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey and showing the petrol company's VAT registration number and identify the amount paid for fuel.)

VAT RECEIPT ATTACHED

YES / NO: Please delete as appropriate

Date: **2.5.17**

Signature of Member:

For Office Use Only
 Democratic Services: [Signature] Authorised for Payment

Date: 9/5/17

7/3

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: **M J SAUNDERS**

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: **23.2.17 - 2.5.17**

PERIOD COVERED BY CLAIM		PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM		PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO		DESCRIPTION OF APPROVED DUTY	PRIVATE CAR Mileage		PUBLIC TRANSPORT (Receipts must be attached)	£
16.3.17	16.00 - 17.00	TH	Swiadek Pension Mtg	T. Salami - Oru	10		
21.3.17	18.30 - 20.00	TH	Cabinet Regen Sub Comm	W Binmore	10		
23.3.17	10.00 - 12.30	TH	Employment Appeal Hearing	A Alexander	10		
24.3.17	12.00 - 13.00	TH	Optal's board rep Mtg	R O'Keefe	28		
30.3.17	19.30 - 21.30	Guildhall	Council	R O'Keefe	10		
3.4.17	08.30 - 09.30	TH	Local Plan Wtg Cp	A Alexander	10		
6.4.17	17.00 - 19.00	TH	Cabinet briefing	R O'Keefe	10		
10.4.17	13.00 - 15.30	TH	Budget Steering Group	A Alexander	10		
12.4.17	17.00 - 18.00	TH	Local Plan Wtg Cp	A Alexander	10		
18.4.17	12.00 - 19.30	TH	PRM	A Alexander	10		
19.4.17	10.00 - 11.15	TH	GMT Training	A Alexander	10		
25.4.17	09.30 - 11.00	TH	Optal's board rep Mtg	A Alexander	10		
SUB TOTAL					133		

TOTALS CLAIMED

Less any amount claimed/received from any other Authority/Body.

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

YES / NO: **YES**

Date: **2.5.17**

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a full receipt pre-dating the first jou and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member: [Redacted]

Date: **2/5/17**

Authorised for Payment: [Redacted]

Democratic Services:

3/3

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: **M J SAUNDERS**

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: **23.2.17 - 2.5.17**

PERIOD COVERED BY CLAIM		PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM		PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM TO		DESCRIPTION OF APPROVED DUTY	PRIVATE CAR Mileage		PUBLIC TRANSPORT (Receipts must be attached)	£	p
27.4.17	14.30 15.30	TH	Aviva bus Wto	B. Smith	10			
27.4.17	17.30 19.30	Forestbridge Sh	Cabinet		11			
2.5.17	17.00 19.00	TH	Cabinet Briefing		10			
					SUB TOTAL			
					b/f 271			
					TOTALS CLAIMED			
					302 @ 45p = £135.90			

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey and showing the petrol company's VAT registration number and identifying the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO:

Please delete as appropriate

Date: **2.5.17**

Signature of Member: [Redacted]

For Office Use Only
 Authorised for Payment
 Democratic Services: [Redacted]

Date: **9/5/17**

1/3

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: **M J SANDOZ**

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): **10**

FOR ALLOWANCES FOR THE MONTH OF: **3.5.17 - 4.7.17**

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
4.5.17	16.15 17.15	TH	Nicholson's Car Park briefing	R O'Keefe	10	P
8.5.17	08.30 09.30	TH	Local Plan Wng Cp	R O'Keefe	10	
10.5.17	08.30 09.30	TH	Optalis briefing	A Alexander	10	
15.5.17	11.00 14.00	TH	Leisure Centre Archibald Interviews	K Mist	10	
16.5.17	18.30 19.15	TH	Employment Panel		10	
17.5.17	14.00 17.00	TH	Leisure Centre Archibald Interviews	K Mist	10	
18.5.17	16.00 17.00	TH	CCTV Review Mktos	G Miller	10	
19.5.17	11.00 12.00	TH	Menial Health Absence Category Review	A Alexander	10	
22.6.17	09.30 13.00	Yorkst Twickenham	AFC briefing 11-12 U	Arranged by A Alexander	70	
23.5.17	19.00 20.30	TH	Annual Council		10	
5.6.17	08.30 09.30	TH	Local Plan Wng Cp	R O'Keefe	10	
9.6.17	11.30 13.00	TH	Howbrook Briefing	K McDaniel	10	
SUB TOTAL					140	
TOTALS CLAIMED					140	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

(N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first job and showing the petrol company's VAT registration number and identify the amount paid for fuel.)

YES / NO:
 VAT RECEIPT ATTACHED
 Date: **04.7.17**

Signature of Member:

For Office Use Only
 Authorised for Payment:
 Date: **4/8/17**

2/3

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: **MJ SANDOZ**
 COUNCILLOR (EMPLOYEE) NUMBER (as found on Payslip): **10**
 FOR ALLOWANCES FOR THE MONTH OF: **3.5.17 - 4.7.17**

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
						PRIVATE CAR Mileage	£	P
9.6.17	16:30	18:00	TH	Local Plan Member Briefing	R. O'Keefe	10		
13.6.17	10:30	12:00	TH	Trinity Ct Wokingham	Interviews A Alexander	36		
15.6.17	17:00	19:00	TH	Cabinet Briefing		10		
16.6.17	10:30	12:00	TH	Lowbrook Briefing	K McDaniels	10		
19.6.17	19:30	22:00	TH	Extracting Council	A Alexander	10		
20.6.17	08:00	09:00	TH	Optalis Non Exec Interviews	R O'Keefe	10		
20.6.17	18:00	20:00	TH	Golf Club Development Briefing		10		
22.6.17	18:30	19:30	TH	CoP SIS Ops Panel	K Mist	10		
22.6.17	10:00	13:00	TH	Leisure Centre Review Mtg		10		
27.6.17	19:30	21:30	TH	Council	A Alexander	10		
28.6.17	10:00	11:30	TH	CMT Training	R. BOM	10		
28.6.17	14:00	15:30	TH	Finance Briefing				
SUB TOTAL						54180		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

TOTALS CLAIMED

YES / NO:
 Please delete as appropriate
 Date: **04.7.17**

VAT RECEIPT ATTACHED

[N.B. Please ensure that you have attached (s) valid VAT receipt(s) - i.e. a till receipt pre dating the first job and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member: [Redacted]

For Office Use Only
 Democratic Services: [Redacted]
 Authorised for Payment: [Redacted]
 Date: **4/8/17**

1/2

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: **MJ SANDS**

COUNCILLOR (EMPLOYEE) NUMBER (as found on Payslip):

FOR ALLOWANCES FOR THE MONTH OF: **11.7.17 - 18.9.17**

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
						PRIVATE CAR Mileage	£	PUBLIC TRANSPORT (Receipts must be attached)
17.7.17	15.00	17.00	Trinity Ct Wham	Optalis Holding Ltd	Alison Alexander	36		
20.7.17	09.00	11.00	TH	Development Partnerships	Russell O'Keefe	10		
20.7.17	18.30	20.00	GH	Corporate Services Panel		10		
25.7.17	17.00	21.00	Guelddale	GLS6 + Canal		28		
27.7.17	18.00	21.00	TH	Cabinet	Alison Alexander	10		
7.8.17	15.00	16.00	TH	Development Comms Briefing	Alison Alexander	10		
9.8.17	08.00	10.00	TH	BSG	Alison Alexander	10		
14.8.17	18.30	19.30	TH	Employment Panel		10		
16.8.17	17.30	18.30	TH	Pensions Briefing	Rob Stubbs	10		
23.8.17	17.00	18.00	TH	Pensions Briefing	Rob Stubbs	10		
24.8.17	18.30	21.00	Quidhall	Cabinet		28		
30.8.17	16.00	17.30	Guelddale	Pensions Briefing	Rob Stubbs	28		
SUB TOTAL								94.20

TOTALS CLAIMED

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

(N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a bill receipt pre-dating the first job and showing the petrol company's VAT registration number and identify the amount paid for fuel.)

YES / NO: YES NO
Please delete as appropriate

Date: **18.9.17**

Signature of Member.

For Office Use Only
Authorised for Payment
Democratic Services:

Date: **27/9/17**

AT RECEIPT ATTACHED

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNSELLOR: MO SANDOZ
 COUNSELLOR (EMPLOYEE) NUMBER (as found on Payroll):

FOR ALLOWANCES FOR THE MONTH OF: 11.7.17 - 18.9.17

PERIOD COVERED BY CLAIM		PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES		TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO			PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
31.8.17	18.00 19.30	TH	Scint Corporate Services Land			10	
5.9.17	16.30 19.00	TH	GRSC & PLOM			10	
6.9.17	19.00 21.00	TH	Archieker Land			10	
7.9.17	17.00 19.00	TH	Cabinet Briefing			10	
14.9.17	17.00 18.00	Guildhall	Persiana Briefing	Bob Shubbs		28	
18.9.17	15.00 17.00	TH	Optalim Holdings B2	Alison Alexander		10	
						SUB TOTAL	
						200	
						278 @ 45p	
						\$125.10	
						TOTALS CLAIMED	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

YES/NO:
 (Please tick as appropriate)

Date: 18.9.17

VAT RECEIPT ATTACHED

(NB. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a bill receipt pre-dating the first journey and showing the petrol company's VAT registration number and identify the amount paid for fuel.)

Signature of Member...

For Office Use Only
 Democratic Services: [Signature] Authorised for Payment: [Signature]

Date: 27/9/17

1/2

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: M J SANDS

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: 19.9.17 - 26.10.17

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	£
19.9.17	15.15	16.00	JH	LCA Peer Review Interview	A Alexander	10		
21.9.17	13.15	15.00	JH	LCA Peer Review Feedback	A Alexander	10		
25.9.17	10.00	10.30	TH	Mtg Paul Mesterz	L. Dean	10		
26.9.17	11.30	13.30	TH	Grant Panel		10		
26.9.17	19.30	21.30	TH	Field Canal		10		
27.9.17	18.30	19.30	Civil Hall	Corp Svs O+S Panel		28		
28.9.17	16.30	21.00	BCA	Cabinet		9		
2.10.17	09.00	10.00	JH	BSG Briefing	R Shubb	10		
5.10.17	17.00	19.30	TH	Cabinet Briefing		10		
9.10.17	08.00	10.00	JH	BSG		10		
11.10.17	18.00	19.00	JH	BSG briefing	A Alexander	10		
17.10.17	14.30	15.30	JH	Project Governance Briefing	R Kede	10		
SUB TOTAL								
						137	9	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

TOTALS CLAIMED

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first job and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO:
 Please delete as appropriate

Date: 26.10.17

Signature of Member: 

For Office Use Only
 Authorised for Payment
 Democratic Services: 

Date: 24/11/17

2/2

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: **Ms SANDS**

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: **19.9.17 - 26.10.17**

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
16.10.17	18:30	19:30	JH	Engagement band	R. Shubbs	10		
23.10.17	16:30	18:00	JH	BSA building		10		
24.10.17	18:30	21:30	JH	Corp Secs Desband		10		
25.10.17	09:30	12:30	JH	Braywick leisure Centre/enters	R O'Keefe	10		
25.10.17	13:00	21:30	JH	Muttonhead DM Panel		10		
26.10.17	18:30	20:30	Guellichall	Cabinet		28		
SUB TOTAL						137		
						2150	45p	
						£96.75		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

TOTALS CLAIMED

YES/NO: Please delete as appropriate

Date: **26.10.17**

VAT RECEIPT ATTACHED

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre-dating the first journey and showing the petrol company's VAT registration number and identifying the amount paid for fuel.]

Signature of Member: [Redacted]

For Office Use Only

Authorised for Payment: [Redacted]

Date: **24/11/17**

1/2

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 15TH OF EACH MONTH

CLAIM BY COUNCILLOR: M J SANDERS

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: 27.10.17 - 11.1.18

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	DESCRIPTION OF APPROVED DUTY	PLACE WHERE DUTY WAS PERFORMED		PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
30.10.17	08.00	10.00	BSC	TH	Rob Stubbs	10	£
2.11.17	08.00	09.30	Nicholson Centre Meetings	TH	Russell O'Keefe	10	P
2.11.17	17.00	19.30	Cabinet Briefings	TH	Rob Stubbs	10	
8.11.17	14.00	15.00	Opposition Budget Briefing	TH	Russell O'Keefe	10	
9.11.17	07.30	10.00	Countryside JV Meeting	TH	Louisa Dean	10	
13.11.17	13.30	16.30	Budget Briefings MCoG/Media	TH		10	
13.11.17	18.30	19.30	Employment Panel	TH		10	
21.11.17	18.00	19.30	PKoM	TH		10	
22.11.17	18.00	19.30	CoPs Sis O's Panel	TH		14	
23.11.17	17.00	21.00	Cabinet	Helyport School		10	
24.11.17	10.00	17.00	Takeover Day + Panel	TH	Russell O'Keefe	10	
4.12.17	08.00	09.30	Local Plan whg Cup	TH			
SUB TOTAL						124	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

TOTALS CLAIMED

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre-dating the first day of the month and showing the petrol company's VAT registration number and identifying the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO:
 Please delete as appropriate

Date: 11.1.18

Signature of Member

For Office Use Only

Democratic Services:

Authorised for Payment

Date: 12/1/18

2/2

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: MJ SANDERS

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: 27.10.17 - 11.1.18

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	£ P
5.12.17	18.30	19.15	TH	Coip Svs Orsland	Rob Shubbs	10		
11.12.17	16.00	17.15	TH	Budget Meetings	Rob Shubbs	10		
18.12.17	08.00	10.00	TH	BSC	Rob Shubbs	10		
14.12.17	18.30	20.00	Cueledhead	Cabinet		28		
18.12.17	08.00	09.30	TH	Local Plan Whg Cp	Russell O'Keefe	10		
18.12.17	18.30	20.30	TH	Borough Wide DM Panel		10		
3.1.18	14.30	15.30	TH	Budget Meetings	Rob Shubbs	10		
8.1.18	08.00	09.30	TH	Local Plan Whg Cp	Russell O'Keefe	10		
9.1.18	10.00	12.30	TH	Grants Panel		10		
11.1.18	08.00	10.00	TH	BSC	Rob Shubbs	10		
SUB TOTAL						124		
TOTALS CLAIMED						242 @ 45P		
TOTALS CLAIMED						= £108.90		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

(N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first job and showing the petrol company's VAT registration number and identify the amount paid for fuel.)

VAT RECEIPT ATTACHED

YES / NO

Please delete as appropriate

Signature of Member.

Date: 11.1.18

For Office Use Only

Democratic Services: [] Authorised for Payment: []

Date: 12/1/18 Checked by: []